

# Notice of meeting and agenda

## Leadership Advisory Panel

**10.00 am Tuesday, 31st March, 2020**

Meeting will be held by Skype

This is a public meeting and members of the public are welcome to attend

The law allows the Council to consider some issues in private. Any items under “Private Business” will not be published, although the decisions will be recorded in the minute.

### Contacts

Email: Gavin King, Democracy, Governance and Resilience Senior Manager

Tel: 0131 529 4239

## **1. Order of Business**

---

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of Interests**

---

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

---

- 3.1 If any.

## **4. Minutes**

---

- 4.1 None.

## **5. Forward Planning**

---

- 5.1 None.

- 5.2 None.

## **6. Business Bulletin**

---

- 6.1 None.

## 7. Executive Decisions

---

7.1	Covid 19 - verbal update	
7.2	Edinburgh City Centre Transformation: Meadows to George Street, Developed Design and Commencement of Statutory Procedures for Traffic Regulation Order and Redetermination Order – Report by the Executive Director of Place	7 - 60
7.3	Edinburgh City Centre Transformation: George Street and the First New Town: Project Update – Report by the Executive Director of Place	61 - 118
7.4	Haulage of Waste to Disposal Outlets – Report by the Executive Director of Place	119 - 122
7.5	Annual Review of Major events in Parks 2018/19 – Report by the Executive Director of Place	123 - 316
7.6	Culture Service Third Party Grants Funding 2020/2021 – Report by the Executive Director of Place	317 - 338
7.7	Neighbourhood Alliance - Grant Funding Payment – Report by the Executive Director of Place	339 - 342
7.8	Internal Audit: Internal Audit Charter Annual Update – Report by the Executive Director of Resources	343 - 362
7.9	Administering Authority Discretions Policy – Report by the Executive Director of Resources	363 - 374
7.10	Lothian Pension Fund - Administration Strategy – Report by the Executive Director of Resources	375 - 380
7.11	Temporary Changes to Contract Standing Orders – Report by the Executive Director of Resources	381 - 386
7.12	Decisions taken under urgency provisions – Report by the Chief Executive	387 - 392

<b>7.13</b>	Communities and Families Grants to Third Parties Programme - Extension of Awards for 2020-21 – Report by the Executive Director for Communities and Families	393 - 400
<b>7.14</b>	Planning Contingency Measures – Report by the Executive Director of Place	401 - 406
<b>7.15</b>	Licensing Contingency Measures – Report by the Executive Director of Place	407 - 412
<b>7.16</b>	Service Payment to Edinburgh Leisure - 2020/21 – Report by the Executive Director for Communities and Families	413 - 416
<b>7.17</b>	Grants to Third Parties: Third Sector Interface and Equality and Rights Network 2020/21 – Report by the Chief Executive	417 - 422

## **8. Routine Decisions**

---

**8.1** None.

## **9. Motions**

---

**9.1** None.

## **10. Resolution to consider in private**

---

**10.1** The Panel, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 6, 8 and 9 and of Part 1 of Schedule 7A of the Act.

## **11. Private reports**

---

**11.1** Lothian Pension Fund Operating Plan and Budget for 2020/21 – 423 - 444

**11.2 Marketing Edinburgh – Report by the Executive Director of Place 445 - 452**

**Laurence Rockey**

Head of Strategy and Communications

**Committee Members**

---

Councillor Adam McVey (Convener), Councillor Cammy Day, Councillor Robert Aldridge, Councillor Alex Staniforth and Councillor Iain Whyte.

**Information about the Leadership Advisory Panel**

---

The Leadership Advisory Panel consists of 5 Councillors, the Council Leader and Deputy Leader, and the Leaders of the Conservative, Green and Scottish Liberal Democrat Groups.

**Further information**

---

If you have any questions about the agenda or meeting arrangements, please contact Gavin King, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4239, email [gavin.king@edinburgh.gov.uk](mailto:gavin.king@edinburgh.gov.uk)

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

**Webcasting of Council meetings**

---

Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

The Council is a Data Controller under the General Data Protection Regulation and Data Protection Act 2018. We broadcast Council meetings to fulfil our public task obligation to enable members of the public to observe the democratic process. Data

collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, individuals may be filmed and images and sound recordings captured of them will be used and stored for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services ([committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk)).